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Dear Ear or Hand Instructor Training Applicant,

To apply for ear or hand reflexology Instructor with the Reflexology Association of Canada (RAC), all applicants must meet the following requirements:

1. Complete the RAC ear or hand reflexology course, and be a current member in good standing with RAC for a minimum of one year.
2. Be a certified RAC Foot Reflexology Instructor.
3. Actively practice ear or hand reflexology for one year and practice for a minimum of least twenty (20) hours per month.
4. List and demonstrate active involvement (past and present) in RAC affairs, such as in a RAC chapter or support group, RAC seminars or promoting RAC. All RAC Instructors must be involved in a chapter or support groups.
5. Submit with your application a 'Public Search' (PRC) from within the last year from your local RCMP station or City Police station. If you have already submitted one with your RAC Foot Teacher Contract, please provide us with that information and omit this section.
6. Hold a current CPR and First Aid Certificate.
7. All RAC Instructors are required to own or have easy and immediate access to email and a computer to communicate from, store, and perform all administration aspects of this position. RAC's primary means of communication is through electronic means. There are no exceptions to these criteria.
8. All applicants must have read and signed the 'Instructor Applicant Agreement' Form. Please submit this with your application and documentation.
9. Complete and submit to RAC an application form and all above documentation. Include a \$50. + GST/HST non-refundable administrative processing fee.
10. A personal interview by teleconference or in person with a representative of RAC may be required.
11. Applicants are required to be in possession of, and trained in the most current RAC Student Training Manual and program pertaining to their application. If this is not the case, applicants must audit available courses offered by Certified RAC Teachers **before submitting an application and documentation to RAC.** Fees do apply

and the full certification course audited. Submit proof of having completed the audit (a formal letter from your Instructor) with your application and documentation.

- 12.** The Applicant will be required to complete the apprenticeship training as stipulated in part II of the program before a probationary contract awarded. Please review the course outline for more details.

Your application and required documentation shall be reviewed for acceptance or recommendations made of steps to qualify. This process takes 3-4 weeks. The RAC will designate a Trainer for you and provide you with information on how to proceed forward.

Instructor training is offered throughout Canada by our qualified RAC Trainers. The course fee is \$700.00. (Prices are subject to change). When your application is accepted, the course fee will be due paid to your Trainer. If you have, any questions please feel free to contact us. Thank you for your support of RAC.